## Guidelines for Submission (Research Letters) to the JJAE, 2020

1. Qualifications of Applicant

If the authors wish to submit to JJAE, both the first and corresponding authors must be members of our Society in FY2020. <u>A submission fee of 5,000 yen must be paid when submitting your manuscript.</u>

- 2. Documents and Files for Submission (for details, see JJAE Guidelines for Submission, which have been uploaded on the AESJ website)
- (1) Manuscript

1) PDF file (maximum 2MB) of the manuscript that has been written following the guidelines for submission to the JJAE and the detailed instructions for submission to the JJAE. The authors should use the template for "Manuscript of Research Letters." The formats and templates of these documents are available on the website of AESJ. <u>The new detailed instructions for submission to the JJAE has applied since April 1, 2019</u>. Please note the change of rules.

2) The authors should not fill in "name," "affiliations," and "e-mail address of corresponding author." <u>However</u>, <u>the lines for filling in these items should remain, because the format itself is destroyed if the lines do not</u> remain. The names of the authors should be entered after the manuscript has been accepted.

3) Figures and tables must be clearly printed in black and white. Color print should not be used.

(2) Excel file of submission form for research letters

The authors must provide a mailing address where the corresponding author will certainly receive the invoice. The editorial board cannot take responsibility if the corresponding author does not receive the invoice for publication.

(3) PDF file of the proof of payment of the submission fee (5000 yen).

The accounts for payment of the submission fee are as follows:

No. Savings Transfer Account (Japan Postal Bank): 00190-2-588080

No. Savings Account Number of Mitsubishi UFJ Bank (Branch Name: Meguro): 0194076 For both accounts, the account holder is "日本農業経済学会" ("Agricultural Economics Society of Japan") <u>Please enter the member's membership ID after the name of the person who makes the payment.</u>

3. Submission period: From Friday, May 15, 2020, to Sunday, June 14, 2020

4. Address for submission

Send your manuscript, with the Excel submission form attached, along with the PDF file of the proof of payment of the submission fee by e-mail to:

E-mail: <u>agri-eco@capj.or.jp</u> Subject: JJAE Research Letters, (your name, member ID) Addressed to: The Editorial Office of the Japanese Journal of Agricultural Economics, The Center for Academic Publications Japan.

## 5. Notice of acceptance of documents for submission

The editorial board will send notice of acceptance by e-mail before Friday June 19. If the author does not receive such a notice, he/she should inform the Editorial Office of the Japanese Journal of Agricultural Economics (e-mail address: <u>agri-eco@capj.or.jp</u>) about it.

6. Schedule of peer review

(1) The deadline for submission is Sunday, June 14 (17:00 Japanese time)

(2) Notice of acceptance by e-mail from The Editorial Office of the Japanese Journal of Agricultural Economics: by Friday, June 19

- (3) Informing the authors of the result of the first round of the peer review: Late August, 2020 (Scheduled)
- 1) If accepted, the authors must submit the final version of their manuscript (PDF) to The Editorial Office of the Japanese Journal of Agricultural Economics, by e-mail.
- 2) If revision is required, the authors must send the revised manuscript and the List of Revisions for Research Letters to The Editorial Office of the Japanese Journal of Agricultural Economics by e-mail (please enter the manuscript number as the title of the e-mail) before late September (scheduled).
- (4) Notice of the results of the second round peer review: The middle of November (scheduled)
- 7. Payment of the publication fee and the editing fee for English abstracts An accepted manuscript for publication in JJAE is charged as follows: 4 pages, 20,000 yen; 5 pages, 30,000 yen; 6 pages, 50,000 yen. The editing fee for an English abstract is 1,500 yen.