

Guide for Oral and Poster Presentations
The Agricultural Economics Society of Japan Annual Meeting 2024
(Tohoku University)

Important Notice

- The oral and poster presentation sessions will be held on March 31, 2024 (Sunday).
- The first author is the presenter and listed in the first row of the application form. The corresponding author takes responsibility for the contact with AESJ. The first author and corresponding author are required to be members of the society at the presentation. Please be sure to have the membership status by January 2024. The AESJ website will open for the registration procedures. (A student member in 2022FY who is to be nominated as the first or corresponding author is required to extend his/her membership in 2023FY, because student membership is valid for only one year.)
- The presenter of the poster must register at the reception desk on the presentation day by 9:00 a.m. (see 2(3)).

1. Oral Presentations

(1) Time allocation

Each presentation is allocated for 25 minutes: 17 minutes for speech, 7 minutes for Question and Answer session, and 1 minute for changing presenter. The first bell rings when 15 minutes have passed. The second bell rings when 17 minutes have passed as a signal for the end of the speech. The third bell rings when 24 minutes have passed as a signal for the end of the whole presentation.

(2) Presentation time

Presenters must follow strictly the time allocated to your presentations. The presentation should start 1 minute after the previous one finished. The chair is going to provide a warning when the presentation is not running on time.

Presenters may not be entitled to submit to *Japanese Journal of Agricultural Economics (JJAE)* as “Research Letters” when they disobey the chairs’ directions and/or present inappropriately.

(3) Use of projector

Presenters using projector for their presentations need to bring a laptop computer. Please prepare the computer having RGB (VGA) or HDMI output terminal, or an appropriate conversion adopter. There is a projector and connectors in the presentation room. All presenters using the projector need to do a test-run on the equipment in the presentation room in advance to make sure there are no technical problems (i.e., by 9:00 for the morning session, and during lunchtime for the afternoon session). We do not extend the presentation time due to the connection failure. Just in case, we recommend that you bring a USB flash drive with the PDF file for your presentation. The secretariat does not receive your presentation file in advance.

(4) Preparing copies

Prepare sufficient copies (at least 30 copies) of the handout if you wish to distribute on the day of the presentation. Note that presenters cannot copy their handout at the meeting venue and should keep them up to the presentation. Neither the registration desk, the executive committee office nor the secretariat office keeps the copies.

2. Poster Presentations

(1) The poster must be prepared in accordance with the layout sample shown in the appendix of this guide.

(2) The schedule table for the poster presentation (venue and time) will be posted on the website of our Society in the middle of February 2024.

(3) Please put up your poster in the designated location of the meeting place by 9:00, March 31, 2024 by yourself. Neither the registration desk, the executive committee nor the secretariat office keeps it.

(4) Presenters are recommended to prepare copies of the manuscripts and name cards.

(5) Candidates for Best Poster Award(s) should give a ten-minute oral presentation (a 7-minute speech and a 3-minute Q/A session) at a specified time by the AESJ. The presentation time will be announced on the website of our society in the middle of February, 2024. In addition, at least one author should be present at the poster and explain/discuss their work with delegates during assigned discussion period (9:00~15:30).

(6) Best Poster Award(s) will be granted based upon the comprehensive evaluation of the manuscript, the poster and the presentation. The ceremony for the Award(s) will be held during time 16:00~16:10. The list of prize winner(s) will be announced around the registration desk after 14:00. If the prize winner(s) cannot attend the ceremony, please inform a staff in front of the desk.

(7) The posters should be removed by 16:00.

Appendix: Construction of Poster

#	<p>Optimal Behavior of Rice Farmers in the Imperfectly Competitive Land Lease Market in Japan: With a Focus on Transaction Costs and Uncertain Returns on Land Lease Investment</p> <p>Ueo Aiue^{1*} and Tsuteto Tachi² ¹ Kakiku University, ² Sashisu Center Corresponding author*: E-mail address</p> <p>Contents...</p>
---	---

- 1) The size of poster shall be A0 (h:1188mm×w:841mm) . If printing in A0 size is difficult, connecting plural papers to A0 size is accepted.
- 2) The panel for displaying poster will be prepared by AESJ.
- 3) The upper-left corner of the poster (the space with # in the above sample, h: 150mm×w:200mm) should be left blank for showing the presentation number.
- 4) The font size and location of title, authors, and affiliations are freely selected by the authors. The corresponding author should be specified with * after the name.
- 5) The e-mail address of corresponding author should be given in the poster.
- 6) The poster shall be prepared in an easy-to-understand manner. Please select the minimum font size so that audiences 2 m away from the poster can read (approximately 28point or larger).
- 7) Please make figures and tables easy to understand. Pictures are also acceptable.